

Rules & Regulations of the Selangor Bar Reference Library (SBRL)

1. Only Members of the bar and Pupils in Chambers shall be permitted to use the Selangor Bar Reference Library at Selangor Bar Secretariat.
2. Members and Pupils shall **NOT** bring any individual who is **NOT** member or pupils to use or assist them in the use of the book at the SBRL.
3. Members and Pupils are **NOT** permitted to borrow the book at the SBRL. The book shall **NOT** to be taken out of the SBRL.
4. Members and Pupils shall register with the SBRL before access is permitted to the books. Personal identification shall be produced upon request. Members and Pupils who fail and/or refuse to produce their personal identification upon request shall **NOT** be permitted to use the SBRL.
5. Members and Pupils are **NOT** permitted to bring their bags, files books, food, drinks etc into the SBRL. Members and Pupils are only permitted to bring along their writing materials when using the SBRL.
6. The SBRL shall be open from 8.30 am to 5.30 pm on Mondays to Fridays) and from 9.00 am to 12.30 pm on Saturday.
7. Members and Pupils who wish to photocopy materials shall be charged RM 0.20 per copy.
8. Members and Pupils found mutilating and/or removing any material/property from the SBRL and/or **NOT** abiding by the Rules and Regulations of the SBRL shall be liable to strict disciplinary action and henceforth bared from further access to the SBRL.
9. Personal belonging left unattended on the tables and chairs at the SBRL shall be removed. The Selangor Bar accepts no responsibility for any loss and/or theft of personal belongings left unattended at the SBRL.